

BROKER EXAMINATION CHANGE APPLICATION

RE 415B (Rev. 1/97)

TYPE OF CHANGE		
INDICATE TYPE OF CHANGE	FEE	COMPLETE ITEMS:
CHANGE/CORRECT EXAMINEE NAME	NONE REQUIRED	#1-6 AND 13-14
CHANGE/CORRECT MAILING ADDRESS	NONE REQUIRED	#1-4, 6-9 AND 13-14
CORRECT BIRTH DATE	NONE REQUIRED	#1-4, 6-9 AND 13-14
CORRECT SOCIAL SECURITY NUMBER	NONE REQUIRED	#1-4, 6-9 AND 13-14
RESCHEDULE EXAMINATION	FIRST \$20 ADDITIONAL \$30	#1-4 AND 6-14
RE-EXAMINATION	\$95	#1-4 AND 6-14

Read reverse side before completing this application.

APPLICANT INFORMATION		
1. EXAMINATION TYPE B <input type="checkbox"/> BROKER		2. EXAMINATION ID# (IF KNOWN)
3. EXAMINEE NAME — LAST, FIRST, MIDDLE		4. BIRTH DATE Month Day Year
5. EXAMINEE'S NEW NAME — LAST, FIRST, MIDDLE		
6. MAILING ADDRESS — STREET ADDRESS OR POST OFFICE BOX		
CITY		STATE ZIP CODE
7. SOCIAL SECURITY NO.	8. RESIDENCE TELEPHONE NUMBER ()	9. BUSINESS TELEPHONE NUMBER ()
10A. Do you have a current California real estate broker license or did you have a California broker license that expired during the past two years? <input type="checkbox"/> NO <input type="checkbox"/> YES If YES, complete 10B, 10C and 10D below.		
10B. TYPE OF LICENSE <input type="checkbox"/> BROKER	10C. IDENTIFICATION NUMBER	10D. EXPIRATION DATE
11. IN WHICH AREA WOULD YOU PREFER TO TAKE THE EXAM? (SEE "SCHEDULING INFORMATION" ON REVERSE SIDE.) 01 <input type="checkbox"/> LOS ANGELES 02 <input type="checkbox"/> SACRAMENTO 03 <input type="checkbox"/> SAN FRANCISCO 04 <input type="checkbox"/> SAN DIEGO 06 <input type="checkbox"/> FRESNO		12. ENTER THE EARLIEST DATE YOU CAN TAKE THIS EXAM. Month Day Year

Certification

I hereby certify that I am aware of all examination requirements and that I understand that the fee remitted will not be refunded under any circumstances (per Section 10207 of the Business and Professions Code).

13. ORIGINAL SIGNATURE OF APPLICANT

14. DATE SIGNED

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DRE USE ONLY

PROCESSOR'S NUMBER

DATE KEYED

GENERAL INFORMATION

Read this information and complete the application according to the instructions below.

Type or print clearly in ink.

Application may be used to:

- Change or correct your name. Legal verification must be submitted for name changes (i.e., copy of marriage certificate, court order, or driver's license reflecting name change).
- Change or correct your mailing address.
Note: An address change may also be completed by calling (916) 227-0899.
- Correct your birth date or social security number.
- Apply for *re-scheduling* or *re-examination* if you have misplaced your Broker Exam Schedule Notice (RE 401B) or Broker Exam Result Notice (RE 418B).

RE-EXAMINATION/RESCHEDULING

- If it has been over two years since you were qualified to take the broker examination, please contact our Sacramento office at (916) 227-0899 (broker exam). If our computer records reflect previously submitted documentation, and requirements have not significantly changed, you may not need to resubmit documentation for courses/education.
- **Rescheduling** can be requested by submitting either your previous schedule notice or this form with the appropriate fee. You may only apply for one examination at a time. If you appear for the exam you are re-scheduling, a new examination date will not be assigned and your fee will be forfeited.

SCHEDULING INFORMATION

- The following special scheduling requests cannot be guaranteed: a specific date or a specific exam location within the area you have chosen.

Broker examinations are **usually** given each Wednesday and other weekdays as needed.
- Due to the varying demand throughout the state, examination dates in some areas are filled more quickly than others. Therefore, if you want the earliest possible date, you may indicate more than one choice on line #11 for the areas in which you wish to take the examination. You may also attach a separate page stating specific dates; include your daytime phone. Requests for dates less than two weeks away from the date your application is processed and qualifications approved cannot be guaranteed.
- Acknowledgment will not be mailed for name, address or birth date corrections/changes.
- If you do not receive an examination notice within 2–3 weeks, please contact our Sacramento office. Telephone: (916) 227-0899 Hours: 8:00 A.M.—5:00 P.M. Your examination will normally be scheduled at least two weeks after your application has been processed and your qualifications approved.

CURRENTLY OR PREVIOUSLY LICENSED?

If you have a current real estate broker (or broker-officer) license in California or if your license expired less than two years ago, you are **not** eligible to take an examination for that type of license. *Note:* A broker-officer license which has not been expired for more than two years will protect your right to obtain an individual broker license.

EDUCATION REQUIREMENT

In order to qualify to take the examination, applicants must meet all education requirements in effect at that time. (Refer to *Instructions To License Applicants* handbook which is available from any DRE office.)

APPLICANT LISTS

Applicant lists contain the names and addresses of all examination applicants; they do not indicate that an examination has been taken nor that one has been passed/failed. The lists are provided, upon request, to institutions who wish to offer educational opportunities. Your name and mailing address will be provided **unless** you submit a written request to remove your name.

MAILING INFORMATION

Make check or money order payable to:

DEPARTMENT OF REAL ESTATE

Mail completed application, documents and fee (if required) to:
Department of Real Estate
P.O. Box 187001
Sacramento, CA 95818-7001

PRIVACY NOTICE: Section 1798.17 of the Civil Code requires this notice be provided when collecting personal or confidential information from individuals. *Each individual has the right to review personal information maintained by this Agency, unless access is exempted by law.*

Department of Real Estate 2201 Broadway Sacramento, CA 95818	Managing Deputy Commissioner IV Licensing, Exams & Education Telephone: (916) 227-0931
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General powers of the Commissioner, Section 10050, 10071 and 10075 of the Business and Professions Code authorizes the maintenance of this information.

If this form requests your social security number, that information is voluntary.

The Real Estate Law and the Regulations of the Commissioner require applicants to provide the Department with specific information. If all or any part of the required information is not provided processing may be delayed. In addition the Commissioner may suspend or revoke a license, or in the case of a license applicant, may deny the issuance for misstatements of facts (including a failure to disclose a material fact) in an application for a license.

The information requested in this form is primarily used to furnish license status information to the Department's Enforcement Section, and to answer inquiries and give information to the public on license status, mailing and business addresses and actions taken to deny, revoke, restrict or suspend licenses for cause.

This information may be transferred to real estate licensing agencies in other states, law enforcement agencies (City Police, Sheriff's Departments, District Attorneys, Attorney General, F.B.I.), and any other regulatory agencies (i.e., Department of Corporations, Department of Insurance, Department of Consumer Affairs, California Bar Association).